

UNIVERSITY AREA JOINT AUTHORITY  
STATE COLLEGE  
CENTRE COUNTY, PENNSYLVANIA

CONTRACT #2002-15

PROPOSAL, CONTRACT & SPECIFICATIONS FOR  
SODIUM HYPOCHLORITE

NOVEMBER 2002

## INVITATION TO BID

Sealed Proposals will be received by the University Area Joint Authority in their offices at 1576 Spring Valley Road, State College, Centre County, Pennsylvania, 16801 until 2:00 PM prevailing time, November 20, 2002, at which time they will be opened and read aloud. The proposals are to be for the purchase of:

1. Contract #2002-15, Sodium Hypochlorite

Instructions to Bidders, Specifications and Forms of Contracts may be obtained at the office of the Authority. All Proposals shall be on the Proposal Form and shall be irrevocable for a period of sixty (60) days after the opening of Bids.

The University Area Joint Authority reserves the right to waive any defects, errors, omissions, mistakes, informalities, to accept any bid or combination of bids that are deemed to be in the best interest of the Authority, and to reject any or all proposals.

Please be advised that the University Area Joint Authority will not discriminate against any interested firms or individuals in regard to race, creed, color, sex, age, handicap or national origin in the selection process.

Please contact Diane Cowan at 814-238-5361 between the hours of 8 a.m. and 4 p.m. with questions.

University Area Joint Authority

Cory R. Miller, Executive Director

Dated: November 2002

## FORM OF PROPOSAL

FOR: Sodium Hypochlorite

TO: University Area Joint Authority  
1576 Spring Valley Road  
State College, Pa. 16801

Gentlemen:

Pursuant to and in accordance with your advertisement for bids dated November 3<sup>rd</sup> and November 6<sup>th</sup>, 2002 and the Instructions to Bidders relating thereto, the Undersigned having carefully examined the Specifications and other Contract Documents hereby proposes to furnish Sodium Hypochlorite in accordance with the Specifications and all Addenda issued by the Owner and mailed to the Undersigned a minimum of three (3) working days prior to the opening of Proposals whether received by the undersigned or not, complete, and ready for use, for the price set forth in the following Schedule.

CONTRACT #2002-15

SCHEDULE NO. 1

SODIUM HYPOCHLORITE

For furnishing Sodium Hypochlorite as specified in Section No. 2 of these Specifications, the price to be in the form of dollars / gallon:

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Exceptions to the Specifications:

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## BIDDER'S REPRESENTATION

The undersigned hereby represents as follows:

1. That this Proposal is made without connection with any person, firm, or corporation making a bid for the same Sodium Hypochlorite, and is in all respects fair and without fraud or collusion;
2. That no officer, agent or employee of the University Area Joint Authority is personally interested directly or indirectly in this Contract or the compensation to be paid hereunder; and,
3. That no representation, statement or statements, oral or in writing, has induced him to enter into this contract excepting only those contained in the Contract Documents or made a part hereof by its terms.

The undersigned hereby designates as his office to which any notice of acceptance may be mailed, faxed, telegraphed or delivered:

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This bid may be withdrawn at any time prior to the scheduled time for opening of bids or any authorized postponement thereof.

WITNESS:

\_\_\_\_\_

INDIVIDUAL:

\_\_\_\_\_

WITNESS:

\_\_\_\_\_

PARTNERSHIP:

\_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

WITNESS:

\_\_\_\_\_

FIRM OR CORPORATION:

\_\_\_\_\_

By: \_\_\_\_\_

If a corporation, give State of Incorporation using the phrase, "A Corporation Organized under the Laws of

\_\_\_\_\_."

If a partnership, give names of partners, using also, the phrase, "Co-partners trading and doing business under the firm name of

\_\_\_\_\_."

If an individual, using a trade name, give individual name, using also, the phrase, "An individual doing business under the firm name of

\_\_\_\_\_."

SECTION NO. 1  
INSTRUCTIONS TO BIDDERS

1. The attached Specifications set forth for Sodium Hypochlorite. Any change, variation or substitution must be clearly stated in the proposal.
2. All Contracts must be executed on forms furnished by the Authority.
3. All Proposals shall be sealed in an envelope plainly marked "SEALED PROPOSAL FOR CONTRACT #2002-15" University Area Joint Authority, Sodium Hypochlorite.
4. All supplemental instructions will be in the form of written Addenda to the proposal and Specifications, which if issued, will be mailed to all prospective Bidders not later than three (3) working days prior to the date fixed for the opening of the proposals.
5. The successful Bidder will be responsible for the payment of all Excise, Sales and Use Taxes and all other taxes required by law on all materials, tools, apparatus, equipment, fixtures, services, uses and incidentals which he purchases or uses for the purpose of fulfilling the work of this Contract, and he shall include all amounts required for such taxes within the item prices bid in his Proposal. No additional payment will be made to cover such taxes. Each Bidder shall thoroughly familiarize himself before submitting a Proposal with all laws requiring the payment of such taxes.

Attention is directed to the fact that under existing provisions of the Pennsylvania 1963 Tax Act for Education and regulations promulgated by the Pennsylvania Department of Revenue, items of tangible personal property used or consumed directly in the rendition of a public utility service (including a sewer system) are exempt from tax under said Act upon proper application for the certificate of exemption. Bidders are further advised that, upon proper application, an Excise Tax Exemption Certificate will be provided to the successful Bidder.

## CONTRACT

THIS AGREEMENT made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ by and between the University Area Joint Authority, hereinafter known as the Owner, Party of the First Part, and \_\_\_\_\_ a \_\_\_\_\_, existing under the laws of \_\_\_\_\_, hereinafter called the CONTRACTOR, Party of the Second Part.

WITNESSETH, that the Parties hereto for the consideration stated mutually agree as follows:

### ARTICLE I – SCOPE OF WORK:

The Contractor agrees to furnish the specified Sodium Hypochlorite and perform all work necessary for or incidental to, and to perform all other obligations imposed by this contract for the complete work, all in strict accordance with the CONTRACT DOCUMENTS as prepared by the Authority, attached hereto or referred to herein, all of which are made a part of and designated as follows:

- a. Notice to Bidders
- b. Instructions to Bidders
- c. Form of Proposal
- d. Specifications for Sodium Hypochlorite

ARTICLE II – DISPOSAL OF CONTRACT:

The CONTRACTOR shall keep the CONTRACT under his own control and shall not sell, transfer or assign or otherwise dispose of the CONTRACT or any portion thereof or his right, title or interest herein to any person, firm or corporation without the express written consent of the OWNER.

IN WITNESS WHEREOF, the parties hereto have caused the signatures of their proper officers to be affixed hereunto on the day and year first above written.

**CONTRACT #2002-15 SODIUM HYPOCHLORITE**

UNIVERSITY AREA JOINT AUTHORITY

By: \_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Secretary

CONTRACTOR

By: \_\_\_\_\_

ATTEST:

\_\_\_\_\_

**CONTRACT #2002-15**  
**SODIUM HYPOCHLORITE**

SPECIFICATIONS

The University Area Joint Authority, located at 1576 Spring Valley Road, State College, PA, is accepting bids for the supply of Sodium Hypochlorite for calendar year 2003. Sodium Hypochlorite must meet the following specifications:

- 1) Deliveries will be made to above address.
- 2) Bids must include cost of shipping.
- 3) Delivery truck must be equipped with a drop gate for unloading.
- 4) Delivery as requested by University Area Joint Authority.
- 5) Cancellation of a scheduled delivery at discretion of University Area Joint Authority with twenty-four (24) hour notice.
- 6) % Concentration Sodium Hypochlorite - approximately 12.5%.
- 7) Estimated demand for year 2003: 50 ea. - 55 gal. Barrels
- 8) Quotes must be in the form of dollars / gallon.